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IHF

ATHLETE WHEREABOUTS INFORMATION

GUIDELINES

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1. Provision of Teams Whereabouts information

- 1.1 The IHF will perform unannounced doping controls in and out of competitions, as this procedure is part of the World Anti-Doping Code.
- 1.2 To be sure that the best athletes of a country are included in the testing programme, the IHF decided to select the national teams as relevant bodies.
- 1.3 The athletes nominated by the national federation for the national teams (senior, junior, youth) shall be considered as members of the "registered testing pool".
- 1.4 The national federation shall provide a list of all athletes being members of the relevant team.
- 1.5 The national federation coordinates the collection of the relevant information of the teams Whereabouts and submit them to the IHF.
- 1.6 The registered testing pool shall be reviewed and updated on a regular basis, at least quarterly.
- 1.7 In strict confidence, IHF shall make the team's Whereabouts information available to the relevant stakeholders who have the authority to conduct testing.

2. Minimum information required

- a) Name of federation
- b) Person responsible for anti-doping in the federation
 - a. Name
 - b. Home address
 - c. Contact phone numbers
 - d. @mail
- c) Name of the team (e.g. NT men, etc.) and its members
- d) Person responsible for the team
 - a. Name
 - b. Home address
 - c. Contact phone numbers
 - d. @mail

- e) Scheduled training camps
 - a. Location
 - b. Date
 - c. Travel Plans
 - f) Competition schedule of major leagues
- 2.1 Teams Whereabouts information shall be submitted to the IHF on a quarterly basis. Should the plans (schedule, location, etc.) been changed during the time period, the national federation shall provide updates to the IHF immediately. The IHF shall submit this information to the other relevant bodies.
3. Informing the federations of requirement to provide information
- 3.1 The IHF shall inform the national federations via written notice that they must provide accurate Whereabouts information in accordance to these guidelines.
- 3.2 If electronic means is not available for the national federation, the national federations shall provide Whereabouts Information via fax in accordance with the information required.
4. Receipt of whereabouts information
- 4.1 Upon receipt of Whereabouts Information and updates the IHF shall date and file the information.
- 4.2 The IHF shall monitor receipt of Whereabouts Information and identify failures to provide accurate whereabouts information.
5. Management of whereabouts information
- 5.1 Teams Whereabouts information shall be maintained in strict confidence at all times; shall be use exclusively for the purpose of planning, coordinating or conducting testing; and shall be destroyed after it is no longer relevant to the various parties.
- 5.2 The IHF will use the Whereabouts Information as a main source of information for locating a team for doping control.
- 5.3 The DCO shall follow the No Advance Notice Testing Guidelines in order to best use the Teams Whereabouts Information.

6. Failure to provide whereabouts information

- 6.1 The IHF shall set a deadline, in writing, for when a national federation is required to submit quarterly Whereabouts Information. This deadline shall be no later than two (2) weeks prior to the start of the quarter.
- 6.2 If information is not received, or is inadequate or inaccurate the IHF shall document such failures and provide a written warning to the national federation.
- 6.3 Should the national federation after the written warning not provide accurate Whereabouts Information within seven (7) days the national federation shall be punished to a fee of 500,- sFr.
- 6.4 Should the national federation again not provide the necessary information within the following 7 days, the fee will increase to 1.000,- sFr.
- 6.5 If the national federation fails again to provide the information, the relevant teams may be subject to an Anti-Doping Rule Violation and suspended to take part in IHF-, Continental- and International competitions.
- 6.6 For the processing of failure to provide Whereabouts Information reference the Model Rules for Result Management.

7. Unavailable Team reports as a result of inaccurate whereabouts information

- 7.1 The IHF shall provide the relevant testing authority or DCO with current and accurate Whereabouts Information.
- 7.2 The DCO shall attempt to locate the team in accordance with the no advance notice testing guidelines.
- 7.3 Should the DCO not locate the team based on the information provided, the DCO shall complete a detailed Unavailable Team Report that shall include the times, locations and all other details of the DCO's attempt to locate the team.
- 7.4 The DCO shall provide the unavailable team report to the IHF.
- 7.5 The IHF shall confirm that the information provided to the DCO is the most accurate and up-to-date Whereabouts Information received from

- 7.6 the national federation for the time period covered by the collection order.
- 7.7 If the information provided to the DCO was not the most up-to-date/accurate information received from the national federation, the IHF shall reschedule the testing session.
- 7.8 Upon receipt of an Unavailable Team Report, the IHF shall confirm that, the information provided to the DCO is the most up-to-date/accurate information received from the national federation. The IHF shall report the missed test, in writing, to the national federation.
- 7.9 The national federation shall be given the right to provide a written explanation immediately after the missed test is reported.
- 7.10 Explanations received from the national federation should only be accepted by the IHF if circumstances were proved.

8. Coordination

- 8.1 For coordination purposes and in order to provide more information for Hearings it is recommended that IHF make available to other stakeholders information related to a team/athletes failure to provide whereabouts information and/or missed tests.